

## SUPERIOR COURT OF CALIFORNIA COUNTY OF SUTTER

1175 Civic Center Boulevard, Yuba City, CA 95993
Civil Division

## **ADOPTION RESEARCH REQUEST**

Please fill out the local form, "Application and Order Re: Release of Adoption Records, CV-01", along with the following items:

- 1. A copy of your current photo ID. Requesting party must be involved with the adoption matter (such as a parent or child) in order to request the information.
- 2. A \$20.00 fee is required upfront with your Identification and Application and Order Re: Release of Adoption Records filled out and signed.
- 3. If you are requesting it be certified, the fee is \$40.00 per document and \$.50 per page. The clerk will contact you after the process is complete for any additional payment of costs.
- 4. A self-addressed envelope with sufficient postage to return the documents.
- 5. Provide a case number, if known, or any other information that may assist us in the research.
- 6. Please be certain the adoption was filed and finalized in Sutter County.

Please allow four to six weeks for processing.

Thank you